

**Shields Valley School District**  
**Box 131**  
**Wilsall, MT 59086**

March 19, 2020

**Dear Parents and Families,**

This communication is to update you on the Shields Valley School District's plan and some recent changes.

In my previous letter, March 30th was designated as the start date for remote learning; however, learning will now **start on Tuesday, March 24th**. This change is to ensure learning continues for our students without too much of a gap, allow for a more successful transition to remote learning, to ensure funding for the District is not at risk, and to be proactive in minimizing any extensions of the school year. This is also pursuant to recommendations from today's gubernatorial directive from the Governor. Our Board of Trustees fully supports an earlier start in remote learning delivery for our students for these reasons. Please have your children ready for **remote learning starting on Tuesday, March 24th**.

Our Board of Trustees and administration have decided that **off site/remote learning will continue at a minimum through April 13th** with a re-evaluation of our plan on April 8th at the Regular Board Meeting. The re-evaluation may or may not be necessary depending on any orders from our Governor or Local Public Health. As changes and updates occur, you will receive communication through email and the District website.

Remote learning will "look" different for your child depending upon his/her grade level. For all students, we are committed to ensuring equitable access whether it be through technology or printed resources. We will do our best to ensure all students have access to learning. Times are designated for parents to pick up their child's textbooks and materials for remote learning. If these times do not work, we will coordinate delivery.

Your child's teacher will be communicating with you and your child via email, telephone, instructional platforms, and maybe even through Zoom or Facetime. This communication may vary from student to student. Communication among and between students, teachers, administration, and parents will not be conducted on social media platforms.

During this time, I encourage you to please keep in mind that while your students are navigating uncharted territories, so is our staff and on short notice. We will continue to do our best for our students, but it will require flexibility, patience, understanding, and most of all communication with the classroom teachers. Teachers will be available during remote learning via email from 8:15 am - 3:45 pm.

Please see the attached schedule for pick up and drop off times at our school locations. I have also included guidelines that we will be implementing to adhere to best practices during these pick ups.

**Guidelines for Pick Ups of Student Materials**

- \*No children inside the buildings during pick up time - parents only. Please do not come if you're sick.
- \*Maintain 6 feet of distance from all other individuals
- \*Hold to a ten minute time frame for getting student materials
- \*Check materials out with staff member for inventory of District owned materials

Respectfully,

*Billi Taylor*

Superintendent

### **Shields Valley Elementary Pick Up & Drop Off Schedule - Tuesday, March 24th**

*For Elementary students, materials for Tuesday's instruction will be emailed to you. The first day (March 24th) is for pick up of materials, locker items, and desk items so full sanitizing and disinfecting can be completed by our custodial staff. On 3/30 and 4/6, parents can drop off any/all printed work for teachers to provide feedback and pick up any new printed work/resources necessary for continued learning.*

#### **Tuesday, March 24th**

Wilsall School (red building): K - 3rd Material Pick-Up (10:30 am -12:30 pm)  
Wilsall School (white building): 4th - 6th Material Pick-Up (10:30 am -12:30 pm)

#### **Monday, March 30th & Monday, April 6th**

Wilsall School (red building): K - 3rd Material Pick-Up/Drop Off (10:00 am -2:00 pm)  
Wilsall School (white building): 4th - 6th Material Pick-Up/Drop Off (10:00 am -2:00 pm)

### **Shields Valley Junior High and High School Pick Up & Drop Off Schedule:**

*For Junior High and High School students - Materials for Tuesday's instruction will be emailed to you.*

**Tuesday, March 24** - Access to academic materials- Students need to pick up materials they need to continue learning in their classes. Although we are not "teaching from the textbook", these items will be valuable reference materials for students and teachers. The times on Tuesday are for students to access the building and gather the necessary materials from their school lockers and the locker room are as follows:

Students with last names	A-F	10:00-11:00am
	G-L	11:00-Noon
	M-R	Noon-1:00pm
	S-Z	1:00-2:00pm

**For students without internet access needed for Google Classroom instruction** - Weekly pick up and drop off of hardcopy materials for instruction will be provided as shown below. Please help to identify this need by contacting the school by Thursday, March 26.

**Monday, March 30** 10:00am-2:00pm - Pick up instructional materials/student work

**Monday, April 6** 10:00am-2:00pm - Pick up instructional materials/student work  
- Drop off of completed student work for assessment

**Monday, April 13** 10:00am-2:00pm - Pick up instructional materials/student work  
- Drop off of completed student work for assessment

\*\*All pick up and drop off will take place in the entryway near the main office.

Junior High and High School Questions: Call Mr. Sager at 686-4621 or [gsager@shieldsvalleyschools.org](mailto:gsager@shieldsvalleyschools.org)  
Elementary Questions: Call Mrs. Taylor at 578-2535 or [btaylor@shieldsvalleyschools.org](mailto:btaylor@shieldsvalleyschools.org)

